

CYNGOR CYMUNEDOL CEFN CRIBWR
CEFN CRIBWR COMMUNITY COUNCIL

Dear Councillor,

You are invited to attend the next meeting of the Cefn Cribwr Community Council to be held at on Wednesday 14th January 2026 at 7.00 pm at the Cefn Cribwr Community Centre and remotely via Zoom.

AGENDA

1. Apologies.
2. To receive declarations of interest, if any, in written form.
3. To receive and adopt the minutes of Wednesday 10th December 2025.
4. Matters arising.
5. Footpaths.
6. Clerk's Report.
7. Members' Reports.
8. Grant Application – Cefn Cribwr Sports & Social Club (Appendix 3)
9. A.O.B. – urgent matters raised with the Chairman's consent, given before the start of the meeting.
10. Date and time of next meetings:
Wednesday 11th February 2026 at 7.00 pm
Wednesday 11th March 2026 at 7.00 pm

D L Jones, Clerk.

CEFN CRIBWR COMMUNITY COUNCIL

Minutes of the meeting of Wednesday 10th December 2025 at Cefn Cribwr Community Centre and via Zoom.

Chairman: Councillor C. Holmes

Present: Councillors C. Holmes, A. Beckett, S. Kendall, D. Evans, K. G. Burnell and C. Hughes.

In attendance: Mr. D-L Jones (Clerk).

1. Apologies: Councillors J. Short, H. J. David and J. Gebbie.

2. Declarations of interest received in writing:

Cllr. D. Evans declared an interest in all matters concerning the Cefn Cribwr Community Association as a member of that organisation.

Cllr. A. Beckett declared an interest in all matters concerning Y Cefn Gwyrdd as a member of that organisation.

Cllrs. S. Kendall and K.G. Burnell declared an interest in all matters concerning Cefn Cribwr Primary School as members of the Governing Body.

Cllr. K. G. Burnell declared an interest in all matters concerning the Cefn Cribwr Sports & Social Club as secretary of that organisation.

Cllr. K. G. Burnell declared an interest in all matters concerning Bedford Park as a relative of an employee.

3. Minutes:

The minutes of the meeting of Cefn Cribwr Community Council held on Wednesday 5th November 2025 were adopted and signed as a true record.

4. Matters arising:

Bethlehem Church Life Centre: Cllr. S. Kendal reported that he had would be attending the Community Meal on Sunday 14th December at BCLC

Mr. Lewis has confirmed he will be attending the January meeting of the Community Council.

Repairs of the traditional bus shelter on Cefn Cross: It was reported that the work to this bus shelter had been completed. We await further information in due course regarding the wall behind the bus shelter.

Repairs of the traditional bus shelter at The Graig: It was reported that work to the bus shelter at the Graig had commenced.

5. Footpaths:

The Clerk reported that he would make a claim for reimbursement of the cost of maintaining the footpath network in accordance with the agreement with the BCBC rights of way department.

6. Clerk's Report:

Correspondence:

Council noted the following:

Clerks & Councils Direct

The Clerk

Bills for payment:

Clerks Salary for November'25 (S.P. 26):	£686.75
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HMRC:	£171.60
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Transact Pensions:	£171.69
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Mr. W. Evans: Cleaning Memorial Shelter (November'25):	£52.00
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Clerks Expenses: Dec 2024 – Nov 2025:	£1,335.15
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Financial Statements for the period ending 17th November 2025: Council noted the financial statement.

Planning:

Applications:

P/25/560/FUL 2 Blackfield Row and 3 Blackfield Row: Refurbishment works to 2, 3 and 3b Blackfield Row to restore the properties back to two dwelling units which includes removal of existing lean-to rear extension and chimneys, and the construction of a new single storey rear extension, rear pitched roof dormers, arrangement of existing garden areas.

Council noted that vehicle access to the cottages is problematic and asked the Clerk to convey the same to the planning authority.

P/25/704/FUL 9 Cefn Road: Rear extension to bedroom and part garage conversion into en-suite.

7. Budget & Precept 2026/27:

Council unanimously agreed on the proposition of Cllr. K. G. Burnell, seconded by Cllr. S. Kendall, to approve the budget 2026/27 as circulated.

It was unanimously agreed on the proposition of Cllr. D. Evans, seconded by Cllr. S. Kendall, to set the precept for 2026/27 at £43,000.

8. Grants to Charitable Organisations:

It was unanimously agreed on the proposition of Cllr. K. G. Burnell, seconded by Cllr. D. Evans to make the following grants:

Cefn Cribwr Community Association: £3,000.00

Cefn Cribwr Primary School: £3,000.00

(Cllr. S. Kendal declared a pecuniary interest in the grant application of Cefn Cribwr Primary School, he left the meeting for the duration of the discussion of this item and took no part in the decision.)

The Talbot Institute Christmas Day Meal Delivery: £100.00

(This grant was approved via email following the meeting)

9. Members Report:

One Voice Wales: Cllr. D. Evans drew Councils attention to the ongoing work of OVW regarding the current cost of living crisis, particularly a Wales wide survey, the findings of which are due imminently.

Report of Cllr. H. J David: Council noted the regular reports of Cllr. David via email.

10. Meeting Schedule 2026:

The Clerk reported that the Secretary of the Community Association had been in contact to request that Council consider changing the day of their meeting from Wednesday to Tuesday to accommodate another booking. Two members confirmed that they would not be able to attend on a Tuesday evening due to other commitments. Thursday and Monday evenings could potentially accommodate everyone, but the Clerk confirmed the hall is already booked by a regular user on those evenings. On that basis, it was agreed the Clerk would let the Secretary of Community Association know that given the above, the regular meeting of the Community Council would remain on the second Wednesday of the month.

Council unanimously agreed the 2026 dates for meetings of the Council.

11. Any other business:

Western Boundary of the Village: Cllr. K. G. Burnell reported that the position of the village sign at the Western end of the village had caused more issues as members of Pyle Community Council are not aware that the boundary between Pyle and Cefn Cribwr is not coterminous with the position of the place name sign; rather the community of Cefn Cribwr continues to the Eastern boundary wall of 144 High Street. It was agreed the Clerk would write to the County Councillors and Chief Executive of BCBC and ask if this unsatisfactory situation can be resolved by the sign being moved to the actual community boundary.

The Chairman wished all present a very happy Christmas and peaceful new year.

12. Date and time of next meetings:

Wednesday 14th January 2026 at 7.00 pm

Wednesday 11th February 2026 at 7.00 pm

David-Lloyd Jones, Clerk, December 2025.

Signed..... date.....

Clerk's Report to Council 14th January 2026

Correspondence:

Clerks & Councils Direct
The Clerk

Bills for payment:

Clerks Salary for December'25 (S.P. 26):	£686.75
HMRC:	£171.60
Transact Pensions:	£171.69
Mr. W. Evans: Cleaning Memorial Shelter (December'25):	£52.00

Financial Statements for the period ending 17th December 2025: (Appendix 1)

Conclusion of the Audit and Right to Inspect the Annual Return for the year ended 31st March 2025 (Appendix 2)

Planning:

Approvals:

P/25/229/FUL 17 Cefn Road: Removal of front wall and lower the kerb to allow off street parking and associated works.

P/24/105/FUL 53-55 Cefn Road: Proposed 2no. detached dwellings

D L Jones, Clerk

12th January 2026

Cefn Cribwr Community Council			
Cash Book Comparison Against Budget			
Period Ending 17th December 2025			
	Budget	Actual to Date	
	2025/26	2025/26	
Bank Statement Balances as at the 01/04/25	£	£	
Community Account - 91482637	£ 9,981.02	£ 9,981.02	Opening
Business Manager Account - 1457411	£ 36,935.00	£ 36,935.00	Balances
	£ 46,916.02	£ 46,916.02	
INCOME:			
Precept	£ 42,000.00	£ -	
Other Income	£ 37,500.00	£ 55,814.15	
	£ 79,500.00	£ 55,814.15	
EXPENDITURE:			
Clerk	£ 8,137.29	£ 6,145.85	
HMRC	£ 2,034.32	£ 1,698.44	
Pension	£ 2,034.32	£ 1,497.96	
Footpaths	£ 2,600.00	£ 1,650.00	
Footpath Creation	£ 250.00	£ -	
Spring Bulbs	£ 1,750.00	£ 1,680.00	
Memorial Shelter Cleaning	£ 700.00	£ 520.00	
War Memorial, Pentice & Bus Shelter Maintenance	£ 7,000.00	£ 1,560.00	
Hire of Chamber	£ 450.00	£ 408.00	
Print & Misc expenses (inc Remembrance)	£ 1,250.00	£ 546.85	
Web Site	£ 300.00	£ 191.87	
Postage	£ 50.00	£ 39.15	
Telephone & BB	£ 575.00	£ 564.00	
Statutory & Depreciation	£ 300.00	£ 254.87	
Insurance	£ 1,150.00	£ 1,123.50	
Member's Allowance	£ 2,000.00	£ 150.00	
Civic Service	£ 350.00	£ -	
Subs OVW/SLCC/ALCC	£ 550.00	£ 294.00	
Travel	£ 100.00	£ 6.75	
Poppy Wreaths	£ 2,000.00	£ 559.00	
Grant Aid	£ 3,500.00	£ 3,600.00	
Grant - Com Assoc	£ 3,000.00	£ 3,000.00	
Play Scheme		£ -	
Audit Fees	£ 800.00	£ 201.60	
Legal Fees	£ 1,000.00	£ -	
Christmas Decorations	£ 4,500.00	£ 4,456.48	
Election Fees	£ -	£ -	
Summer Planting Scheme	£ 6,000.00	£ 5,688.71	
Community Project Match Funding	£ 60,000.00	£ 19,650.43	
Misc	£ 1,250.00	£ 800.00	
Contingency	£ 2,000.00	£ -	
VAT		£ -	
	£ 115,630.93	£ 56,287.46	
Cash at Bank	£ 10,785.09	£ 46,442.71	Cash book balance
Current liabilities			
Contingency: Surplus/(Deficit)	£ 10,785.09	£ 46,442.71	

NOTICE OF CONCLUSION OF AUDIT AND RIGHT TO INSPECT THE ANNUAL RETURN FOR THE YEAR ENDED 31 MARCH 2025

***Public Audit (Wales) Act 2004 Section 29* Accounts and Audit (Wales) Regulations 2014**

1. The audit of accounts for Cefn Cribwr Community Council for the year ended 31 March 2025 has been concluded.
2. The annual return is available for inspection by any local government elector for the area of the Cefn Cribwr Community Council on application to:

David-Lloyd Jones,
Clerk to the Cefn Cribwr Community Council,
47 Cefn Rd, Cefn Cribwr, Bridgend. CF32 0BA.
davidlloyd.jones@btinternet.com
www.cefncribwr.org.uk

By appointment between 9 am and 5 pm on Mondays to Fridays
(excluding public holidays), when any local government elector may make copies
of the annual return.

3. Copies will be provided to any local government elector on payment of

£2 for each copy of the annual return.

David-Lloyd Jones,
Clerk to the Council.

14th January 2026

Annual Return for the Year Ended 31 March 2025

Accounting statement 2024-25 for:

Name of body: Cefn Cribwr Community Council

	Year ending		Notes and guidance
	31 March 2024 (£)	31 March 2025 (£)	
Statement of income and expenditure/receipts and payments			
1. Balances brought forward	45,519	44,188	Total balances and reserves at the beginning of the year as recorded in the financial records. Must agree to line 7 of the previous year.
2. (+) Income from local taxation/levy	42,000	42,000	Total amount of income received/receivable in the year from local taxation (precept) or levy/contribution from principal bodies.
3. (+) Total other receipts	627	5,015	Total income or receipts recorded in the cashbook minus amounts included in line 2. Includes support, discretionary and revenue grants.
4. (-) Staff costs	10,712	11,716	Total expenditure or payments made to and on behalf of all employees. Include salaries and wages, taxable allowances, PAYE and NI (employees and employers), pension contributions and termination costs. Exclude reimbursement of out-of-pocket expenses.
5. (-) Loan interest/capital repayments	nil	nil	Total expenditure or payments of capital and interest made during the year on external borrowing (if any).
6. (-) Total other payments	33,246	37,991	Total expenditure or payments as recorded in the cashbook minus staff costs (line 4) and loan interest/capital repayments (line 5).
7. (=) Balances carried forward	44,188	41,496	Total balances and reserves at the end of the year. Must equal (1+2+3) – (4+5+6).
Statement of balances0			
8. (+) Debtors	nil	nil	Income and expenditure accounts only: Enter the value of debts owed to the body at the year-end.
9. (+) Total cash and investments	43,905	46,916	All accounts: The sum of all current and deposit bank accounts, cash holdings and investments held at 31 March. This must agree with the reconciled cashbook balance as per the bank reconciliation.
10. (-) Creditors	283	5,420	Income and expenditure accounts only: Enter the value of monies owed by the body (except borrowing) at the year-end.
11. (=) Balances carried forward	44,188	41,496	Total balances should equal line 7 above: Enter the total of (8+9-10).
12. Total fixed assets and long-term assets	4,250	4,250	The asset and investment register value of all fixed assets and any other long-term assets held as at 31 March.
13. Total borrowing	nil	nil	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).

* Please include an explanation for any 'No' answers

Annual Return for the Year Ended 31 March 2025

Annual Governance Statement

We acknowledge as the members of the Council, our responsibility for ensuring that there is a sound system of internal control, including the preparation of the accounting statements. We confirm, to the best of our knowledge and belief, with respect to the accounting statements for the year ended 31 March 2025, that:

	Agreed?		'YES' means that the Council:	Toolkit
	Yes	No*		
1. In consultation with the community, we have developed a vision and purpose for the Council and used this vision to inform the Council's plans, budget and activities.	X		Has consulted with the community and focussed its activities to meet the community's needs	A, C
2. We have adopted a Code of Conduct for members and officers and implemented an appropriate training plan for members to ensure all councillors understand their role and responsibilities.	X		Ensures that councillors understand and are equipped to deliver their roles and responsibilities.	B
3. We have ensured that we electronically publish the information the Council is required to publish by law, on its website at [insert name of website].	X		Is transparent about its activities and provides the public with all information required by law	A, C, D, E
We have taken all reasonable steps to ensure that the Council complies with relevant laws and regulations when exercising its functions, including employment of staff and payment of allowances to members.	X		Has only done things that it has the legal power to do and has conformed to codes of practice and standards in the way it does so	
5. We have adopted standing orders, financial regulations and terms of reference and ensure that these are followed when conducting business including functions delegated to committees.	X		Has adopted rules and procedures to govern how the Council conducts its business including procurement of goods and services.	B, E
6. We have put in place arrangements for: <ul style="list-style-type: none"> Effective financial management including the setting and monitoring of the Council's budget Maintenance and security of accurate and up to date accounting and other financial records Identifying potential liabilities, commitments, events and transactions that may have a financial impact on the Council. 	X		Calculated its budget requirement in accordance with the law and properly monitors its financial position throughout the year	D
7. We have maintained an adequate system of internal control and management of risk, including: <ul style="list-style-type: none"> measures designed to prevent and detect fraud and corruption including clearly documented procedures for authorising and making payments assessment and management of risks facing the Council an adequate and effective system of internal audit and reviewed the effectiveness of these arrangements. 	X		Made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge including arranging for a competent person, independent of the financial controls and procedures, to give an objective view on whether these meet the needs of the body.	D, E
8. We have taken appropriate action on all matters raised in previous reports from internal and external audit.	X		Considered and taken appropriate action to address weaknesses /issues brought to its attention by internal and external auditors.	D, E
9. We have provided proper opportunity for the exercise of electors' rights in accordance with the requirements of the Public Audit (Wales) Act 2004 and the Accounts and Audit (Wales) Regulations 2014.	X		Has given all persons interested the opportunity to inspect the body's accounts as set out in the notice of audit issued by the Auditor General.	E
10. General power of Competence – The Council has resolved to adopt the General Power of Competence set out in Local Government and Elections (Wales) Act 2021		X	Meets the eligibility criteria to exercise the general Power of Competence	E

* Please include an explanation for any 'No' answers

Annual Return for the Year Ended 31 March 2025

Additional disclosure notes

Include here any additional disclosures the Council considers necessary to aid the reader's understanding of the accounting statement and/or the annual governance statement

The following information is provided to assist the reader to understand the accounting statement and/or the Annual Governance Statement

1. Expenditure under S137 Local Government Act 1972

Section 137(1) of the 1972 Act permits the Council to spend on activities for which it has no other specific powers if the Council considers that the expenditure is in the interests of, and will bring direct benefit to, the area or any part of it, or all or some of its inhabitants, providing that the benefit is commensurate with the expenditure. Section 137(3) also permits the Council to incur expenditure for certain charitable and other purposes. The maximum expenditure that can be incurred under both section 137(1) and (3) for the financial year 2024-25 was £10.81 per elector.

In 2024-25, the Council made payments totalling £6,150 under section 137. These payments are included within 'Other payments' in the Accounting Statement.

2.

Trust Funds

Trust funds – The Council acts as sole trustee for and is responsible for managing trust fund(s)/assets. We exclude transactions related to these trusts from the Accounting Statement. In our capacity as trustee, we have discharged our responsibility in relation to the accountability for the fund(s) including financial reporting and, if required, independent examination or audit.	Yes	No	N/A X	Has met all of its responsibilities where it is a sole managing trustee of a local trust or trusts.
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Council approval and certification

The Council is responsible for the preparation of the accounting statements and the annual governance statement in accordance with the requirements of the Public Audit (Wales) Act 2004 (the Act) and the Accounts and Audit (Wales) Regulations 2014.

Certification by the RFO I certify that the accounting statements contained in this Annual Return present fairly the financial position of the Council, and its income and expenditure, or properly present receipts and payments, as the case may be, for the year ended 31 March 2025.	Approval by the Council I confirm that these accounting statements and Annual Governance Statement were approved by the Council under minute reference:
RFO signature: 	Chair signature: 
Name: David-Lloyd Jones	Name: Symon Kendall
Date: 11 th June 2025	Date: 11 th June 2025

* Please include an explanation for any 'No' answers

Auditor General's report and audit opinion

I certify that I have completed the audit of the Annual Return for the year ended 31 March 2025 of **Cefn Cribwr Council**. My audit has been conducted on behalf of the Auditor General for Wales and in accordance with the requirements of the Public Audit (Wales) Act 2004 (the 2004 Act) and guidance issued by the Auditor General for Wales.

Audit opinion: Qualified

Except for the matters reported below in my Basis for Qualification, on the basis of my audit, in my opinion no matters have come to my attention to give cause for concern that, in any material respect, the information reported in this Annual Return:

- has not been prepared in accordance with proper practices;
- that relevant legislative and regulatory requirements have not been met;
- is not consistent with the Council's governance arrangements; and
- that the Council does not have proper arrangements in place to secure economy, efficiency and effectiveness in its use of resources.

Basis of Qualification

Accounting Statement

In my opinion, the Accounting Statement does not properly present the Council's receipts and payments and financial position:

- The Council re-stated its total other payments' figure from £33,529 to £33,246 and re-stated its creditor's figure from £0 to £283. The £283 relates to an unrepresented cheque and as such should not have been included as a creditor; and the total other payments' figure should have remained at £33,529.

Furthermore, the £5,137 for this year's creditor balance relates to unrepresented cheques. As such, creditor's balance should be £0, and the £5,137 should be included in line 6 total other payments and deducted from line 9.

Other matters and recommendations

There are no further matters I wish to draw to the Council's attention.



Richard Harries, Director, Audit Wales
For and on behalf of the Auditor General for Wales

Date: 10/11/2025

Annual Return for the Year Ended 31 March 2025

Annual internal audit report to:

Name of body: Cefn Cribwr Community Council

The Council's internal audit, acting independently and on the basis of an assessment of risk, has included carrying out a selective assessment of compliance with relevant procedures and controls expected to be in operation during the financial year ending 31 March 2025.

The internal audit has been carried out in accordance with the Council's needs and planned coverage. On the basis of the findings in the areas examined, the internal audit conclusions are summarised in this table. Set out below are the objectives of internal control and the internal audit conclusions on whether, in all significant respects, the following control objectives were being achieved throughout the financial year to a standard adequate to meet the needs of the Council.

	Agreed?				Outline of work undertaken as part of the internal audit (NB not required if detailed internal audit report presented to body)
	Yes	No*	N/A	Not covered**	
1. Appropriate books of account have been properly kept throughout the year.	✓				ALL RECORDS CHECKED AND EXCELLENT RECORDS KEPT
2. Financial regulations have been met, payments were supported by invoices, expenditure was approved and VAT was appropriately accounted for.	✓				CHECKED PAYMENTS AND ALL EXPENDITURE APPROVED TO INVOICES AND RECORDS
3. The body assessed the significant risks to achieving its objectives and reviewed the adequacy of arrangements to manage these.	✓				BUDGETS CREATED AND MONITORED AT MEETINGS TO ACTUAL EXPENDITURE
4. The annual precept/levy/resource demand requirement resulted from an adequate budgetary process, progress against the budget was regularly monitored, and reserves were appropriate.	✓				ANNUAL PRECEPT AGREED AND CHECKED TO BANK STATEMENT FOR RECEIPT IN A TIMELY MANNER
5. Expected income was fully received, based on correct prices, properly recorded and promptly banked, and VAT was appropriately accounted for.	✓				ALL INCOME CHECKED TO RECORDS AND ALL ACCURATE
6. Petty cash payments were properly supported by receipts, expenditure was approved and VAT appropriately accounted for.			✓		NO PETTY CASH
7. Salaries to employees and allowances to members were paid in accordance with contracts/ minuted approvals, and PAYE and NI requirements were properly applied.	✓				CHECKED TO WAGE RECORDS AND BANK STATEMENTS AND ALL AGREED
8. Asset and investment registers were complete, accurate, and properly maintained.	✓				REGISTER SAME AS LAST YEAR AND AGREED

* Please include an explanation for any 'No' answers

Annual Return for the Year Ended 31 March 2025

	Agreed?				Outline of work undertaken as part of the internal audit (NB not required if detailed internal audit report presented to body)
	Yes	No*	N/A	Not covered**	
9. Periodic and year-end bank account reconciliations were properly carried out.	✓				CHECKED BANK STATEMENTS ALL AGREED
10. Accounting statements prepared during the year were prepared on the correct accounting basis (receipts and payments/income and expenditure), agreed with the cashbook, were supported by an adequate audit trail from underlying records, and where appropriate, debtors and creditors were properly recorded.	✓				CHECKED STATEMENTS ALL AGREED AND ACCURATE GIVE A TRUE AND FAIR VIEW OF COUNCIL POSITION - AGREED WITH CLERK AND CHANGES
11. Trust funds (including charitable trusts). The Council has met its responsibilities as a trustee.			✓		N/A

For any risk areas identified by the Council (list any other risk areas below or on separate sheets if needed) adequate controls existed:

	Agreed?				Outline of work undertaken as part of the internal audit (NB not required if detailed internal audit report presented to body)
	Yes	No*	N/A	Not covered**	
12.					
13.					
14.					

If the response is 'no', please state the implications and action being taken to address any weakness in control identified (add separate sheets if needed).

** If the response is 'not covered', please state when the most recent internal audit work was done in this area and when it is next planned, or if coverage is not required, internal audit must explain why not.

[My detailed findings and recommendations which I draw to the attention of the Council are included in my detailed report to the Council dated 9/6/25.] * Delete if no report prepared.

Internal audit confirmation

I/we confirm that as the Council's internal auditor, I/we have not been involved in a management or administrative role within the body (including preparation of the accounts) or as a member of the body during the financial years 2024-25 and 2025-26. I also confirm that there are no conflicts of interest surrounding my appointment.

Name of person who carried out the internal audit:

ROBIN CHARLTON

Signature of person who carried out the internal audit:

R Charlton

Date:

9/6/25

* Please include an explanation for any 'No' answers

CEFN CRIBWR SPORTS & SOCIAL CLUB

(Formally – Cefn Cribwr Royal British Legion Club)

60a Colwyn House, Cefn Road, Cefn Cribwr, Bridgend, CF32 0AY

Telephone 01656 746007 (Evenings only)

17th December 2025

Mr David-Lloyd Jones
Clerk
Cefn Cribwr Community Council

Dear David-Lloyd,

PROPOSED PROJECT – CEFN CRIBWR SPORTS & SOCIAL CLUB

Further to our conversation prior to the last Council Meeting (10th December 2025), regarding the proposed Stair lift / Disabled Toilet on the first floor of the above Club.

Firstly I can confirm that the donation of £5000 has now been given to us and has been put aside in readiness. However and sadly our attempt to secure grant aid from the National Lottery – Community Fund (Wales) was unsuccessful.

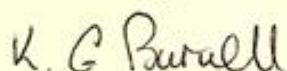
Whilst we firmly believe we complied with the fundamental ethos surrounding this application, and regardless of our, we felt, strong evidence relating to their four funding priorities:

- Bringing people together.
- Improve the places and spaces that matter to communities.
- Help people to reach their potential
- Support people, communities and organisations facing more demands and challenges because of the ever increasing cost-of-living crisis

Sadly they did not feel they could support us. Unlike your council's local knowledge, they took the decision they did as a result.

I would be grateful if you could put this letter before your council at your earliest convenience.

Yours sincerely,



Kevin Burnell
Secretary
Cefn Cribwr Sports & Social Club.

CEFN CRIBWR SPORTS & SOCIAL CLUB

(Formally – Cefn Cribwr Royal British Legion Club)

60a Colwyn House, Cefn Road, Cefn Cribwr, Bridgend, CF32 0AY
Telephone 01656 746007 (Evenings only)

26th September 2025

Mr David-Lloyd Jones
Clerk to the Council
Cefn Cribwr Community Council
47 Cefn Road

Dear Mr Jones,

Application for Community Council Grant

Firstly may I confirm that we are an independent organisation and are not affiliated to any larger body, however we are register with the Financial Conducts Authority (FCA), and therefore do not required any permission from any higher authority to make this application.

I would like to take this opportunity to inform your members that, to my knowledge, the above club and its predecessor "Cefn Cribwr Royal British Legion Club" has never received any financial help from your authority or its predecessors.

Your help, should your members agree to give, will go a long way to making our club which has been a central institution of our village since 1951 (its formation) to become a far more accessible establishment for the disabled and elderly.

In anticipation, many thanks.

Yours sincerely,



Kevin Burnell
Secretary
For and on behalf of the
Cefn Cribwr Sports and Social Club

CEFN CRIBWR COMMUNITY COUNCIL

COMMUNITY GRANT APPLICATION FORM

1. Contact details:

This section requires details of the person to whom all correspondence should be sent

Title: Mr

First name: Kevin

Surname: Burnell

Address & Postcode:

6 Tai Thorn, Cefn Cribwr, Bridgend, CF32 0BD

Tel: 01656 670399

Mobile: 07767033208

Email: kevincribwr@btinternet.com

2. Organisation / community group details:

This section requires details of the organisation or community group you are applying of behalf of

Name of organisation or community group:

Cefn Cribwr Sports and Social Club

Address & Postcode (if different from above):

Colwyn House, 60 Cefn Road, Cefn Cribwr, CF32 0AY

Tel (if different from above): 01656 746007

Email (if different from above):

If your application is successful to whom should the grant cheque be made payable:

Cefn Cribwr Sports & Social Club

3. The Project

Please provide a detailed description of the project you are applying for

For what purpose do you require funding?

As a community Social Club we provide both facilities and a home to: -

Cefn Cribwr Football Club (both Seniors and Youth).

Social activities within the club. -

Boxing Club

Young Farmers Club

Youth darts Academy

Cefn Cribwr Gardening Club

Social Functions for members and visitors.

Much of our activities require access to our upstairs area by both disabled and elderly people, sadly at present we have no means of getting these people up to our facilities on the first floor. A stair lift would enable us to safely and comfortably get these people up stairs with the dignity disabled and elderly people deserve. Having then got them up stairs it would be very difficult and much undignified to have to ferry them up and down the stairs to get to the toilet. So included in our project is the conversion of an available room into a disabled toilet facility.

How do you know there is a need for this project?

Over many years we have had to lift people upstairs manually, which as you can appreciate is extremely difficult and very undignified. So much so one of our committee members is an amputee himself, and he would tell you the problems he has had to face with using the first floor.

What benefit(s)/effect(s) will this project have on the local community?

Once again I would refer to the above and sum this question up with one word – DIGNITY. However it would make to first floor of the club accessible not only to disabled people but elderly individuals, many of whom are long members of our community.

Have you sought any other grant funding or undertaken any direct fundraising for this project? If yes please give details:

I am looking at possible grant aid from the National Lottery – however early days yet.

If you receive funding when will your project start:

This side of Christmas 2025 (hopefully)

If you receive funding when will your project finish:

Again hopefully this side of Christmas, but it will depend on the availability of the contractors involved.

4. Financial details

Please provide a summary of the financial details of your project – see notes below

Breakdown	Cost
Companion Stairlifts	£6568 - 61 plus VAT (which would be £1094.77)
Scotwalkler - Plumbing & heating	£9900.00
Total project cost	£17563 - 38 + (VAT payable - 1094.77)

Notes:

1. Please note that retrospective costs (ie costs for work already undertaken or equipment/work materials that have been purchased or ordered prior to a formal grant offer) are ineligible and should not be included.
2. Applicants must provide quotes/estimates that correspond with the details above.

If your application is not for the full amount of your project, please explain how the shortfall will be met?

At present we have secured £5000.00. I have enclosed our last financial statement (next one due in November) and copies of the above quotations.

5. Authorisation & declaration

This section requires the acknowledgement and signature of the main contact in section 1 and one other senior person within the organisation; Chairman, Vice Chairman, Treasurer, Secretary, etc.

I can confirm that, to the best of my knowledge and belief, all information provided on this application form are true and accurate.

I also confirm that I am authorised to sign this agreement and to act on behalf of the organisation making this application.

I further confirm that this application is made on the basis that if successful in full or part, the organisation will comply with the terms and conditions that follow.

I also authorise Cefn Cribwr Community Council to make enquiries, in order to process my grant application.

I acknowledge that the information I have provided, including supporting documentation, will be discussed in public

and will be available for inspection by the public, subject to the prevailing GDPR regulations.

Applicant

Signature:

K G Burnell

Position: Club Secretary -

Date: 26th September 2025

Other Senior Person

Name: Paul Smalldon

Tel: 07523335034

Email:

Position: Club Chairman

Signature:

P. Smalldon

Date: 26th September 2025

6. Checklist

You must tick every box that applies before submitting the application

I have answered all the questions.

I have signed the Authorisation & Declaration in section 5.

Another Senior Person has signed the Authorisation & Declaration in section 5.

I have enclosed quotes/estimates as detailed in section 4.

I have enclosed a signed copy of the latest audited accounts or endorsed financial statement.

I have enclosed a signed copy of the constitution of my organisation/community group.

7. Submission

Please submit your application to The Clerk

The Clerk to the Cefn Cribwr Community Co
David-Lloyd Jones,
47 Cefn Road,
Cefn Cribwr,
Bridgend,
CF320BA.

01656 741354

davidlloydjones@btinternet.com

www.cefncribwr.org.uk

You request a copy of our constitution which our case is encasuled into our club rules. It is a document of 21 pages which if you require I can give you a copy. Please let me know.

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