

**CYNGOR CYMUNEDOL CEFN CRIBWR  
CEFН CRIBWR COMMUNITY COUNCIL**

Dear Councillor,

You are invited to attend the next meeting of the Cefn Cribwr Community Council to be held at on Wednesday 8<sup>th</sup> October 2025 at 7.00 pm at the Cefn Cribwr Community Centre and remotely via Zoom.

**AGENDA**

1. Apologies.
2. To receive declarations of interest, if any, in written form.
3. To receive and adopt the minutes of Wednesday 3<sup>rd</sup> September 2025.
4. Matters arising.
5. Footpaths.
6. Clerk's Report.
7. Community Grants (Appendix 2)
8. Casual Vacancy – Co-option of a Community Councillor.
9. Website.
10. Remembrance Sunday.
11. Christmas Decorations.
12. Members' Reports.
13. A.O.B. – urgent matters raised with the Chairman's consent, given before the start of the meeting.
14. Date and time of next meetings:  
Wednesday 5<sup>th</sup> November 2025 at 7.00 pm \* *NB one week earlier than usual*  
Wednesday 10<sup>th</sup> December 2025 at 7.00 pm

D L Jones, Clerk.

# CEFN CRIBWR COMMUNITY COUNCIL

Minutes of the meeting of Wednesday 3<sup>rd</sup> September 2025 at Cefn Cribwr Community Centre and via Zoom.

Chairman: Councillor C. Holmes

**Present:** Councillors C. Holmes, A. Beckett, S. Kendall, H. J. David, and D. Evans.

**In attendance:** Mr. D-L Jones (Clerk).

**1. Apologies:** Councillors D. Gordon, J. Short, K. G. Burnell and J. Gebbie.

## **2. Declarations of interest received in writing:**

Cllrs. D. Evans and H. J. David declared an interest in all matters concerning the Cefn Cribwr Community Association as members of that organisation.

Cllrs. H. J. David and A. Beckett declared an interest in all matters concerning Y Cefn Gwydd as members of that organisation.

Cllr. H. J. David declared an interest in all matters concerning the Cefn Cribwr Gardening Club as a member of that organisation.

Cllr. S. Kendall declared an interest in all matters concerning Cefn Cribwr Primary School as a member of the Governing Body.

Cllrs. D. Evans and H. J. David declared an interest in all matters concerning the Cefn Cribwr Athletic Club as members of that organisation.

Cllr. H. J. David declared an interest in all matters concerning the Cefn Cribwr Sports & Social Club as a member of that organisation.

Cllr. H. J. David declared an interest in all planning matters as a member of Bridgend County Borough Council.

## **3. Minutes:**

The minutes of the meeting of Cefn Cribwr Community Council held on Wednesday 9<sup>th</sup> July 2025 were adopted and signed as a true record.

## **4. Matters arising:**

*Cefn Cribwr Athletic Club – Tennis Court refurbishment:* The Clerk reported that work to refurbish the tennis courts at Cae Gof as a multi -purpose all weather sports court had been completed. The contractor has been paid, and a grant claim had been submitted to BCBC.

*Scrambling at the former Margam Opencast Site:* Cllr. H.J. David reiterated that scrambling at the former opencast site is a continuing issue. Anyone who is aware of this happening is asked to inform the Police on 101.

*Mobile Speed Camera:* Cllr. H. J. David reported he had requested that Go Safe deploy their mobile speed camera at other locations in the village than Farm Road which would also benefit from this.

*Drian at Beford Road:* Cllr. H.J. David reported that the damaged drainpipe at Beford Road had been inspected but had not, to his knowledge fixed. He agreed to follow this up.

*Women's Golf Open:* Cllr. H.J. David reported that this event had recently taken place at the Royal Porthcawl Golf Club. 36,000 tickets were sold and the prize fund was over £8 million. This event brought a huge boost to the local economy and raised the profile of Porthcawl, the County Borough and Wales worldwide.

*Parc Slip Memorial Service:* Cllr. H.J. David reported that this annual moment of remembrance for those who lost their lives in the Parc Slip disaster took place at 8.10 am on the 26<sup>th</sup> August at the Memorial. Over 60 people had attended including Civic Dignitaries and a local band which had composed a work as a tribute to those who had lost their lives.

## **5. Footpaths:**

The Clerk reported the footpath network would receive another cut imminently.

## **6. Clerk's Report:**

### **Correspondence:**

*Council noted the following:*

Clerks & Councils Direct

The Clerk

BCBC: Removal of free parking for blue badge holders – *Council agreed to object to this proposal.*

### **Bills for payment:**

Council approved the bills for payment

### **August 2025**

Clerk's Salary for July'25 (S.P. 26):	£648.96
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HMRC:	£162.20
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Transact Pensions:	£162.24
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Mr. W. Evans: Cleaning Memorial Shelter (July'25):	£52.00
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DL Jones: Reimbursement for RBL Silhouettes:	£350.00
DL Jones: Reimbursement for Tennis Court Equipment:	£1,386.43
Bridgeside Landscapes: Tennis Court Refurbishment:	£6,264.00

### **September 2025**

Clerk's Salary for August'25 (S.P. 26) plus back pay:	£840.80
HMRC:	£210.44
Transact Pensions:	£171.69
Mr. W. Evans: Cleaning Memorial Shelter (August'25):	£52.00
Forces Fitness: Grant:	£500.00

**Financial Statements for the period ending 17<sup>th</sup> August 2025:** Council noted the Financial Statement.

### **Planning:**

*No matters for discussion*

### **7. Casual Vacancy – Co-option of a Community Councillor:**

The Clerk reported that he had not received any applications for consideration. It was agreed to agenda this matter for the October meeting.

### **8. Website:**

Cllr. S. Kendall reported that over the summer the website had been refreshed with photos, it was agreed to set up a Contact Form and monitor how this is used. It was also agreed to set up a specific email for the Clerk. Cllr. Kendall kindly agreed to take this matter forward with the website provider. The Chairman thanked Cllr. Kendall for his work in this regard.

### **9. Financial Regulations:**

It was unanimously agreed on the proposition of Cllr. D. Evans, seconded by Cllr. A. Beckett to accept the revised Financial Regulations as circulated.

### **10. Members Report:**

*Signal Box:* Cllr. C. Holmes reported he had represented Council at the Annual Signal Box Open Afternoon. This had been a most enjoyable and interesting event which was well attended by locals and visitors from further afield.

*One Voice Wales:* Cllr. D. Evans reported he had circulated the OVW training plan until December 2025.

*Iron Works:* Cllr. H. J. David reported that a Health and Safety Survey is required before the buildings which form the Iron Works can re-open to the public. This is expected to be undertaken imminently.

*Bus Shelter at Cefn Cross and The Graig:* Cllr. H.J. David reported that these structures will be repaired.

*Advice Surgery:* Cllr. H.J. David reported that he would be holding advice surgeries at The Mules, Llys Ton, Cefn Cribwr Sports & Social Club, and The Cefn Cribwr Athletic Club over the forthcoming months.

### **11. Any other business:**

*Unauthorized parking at Mynydd Back Common:* The Clerk had reported to BCBC that parking spaces had been created at the edge of Mynydd Back Common opposite the entrance to the former bus Depot which is contrary to the Common's Scheme of Regulation and a Planning violation. BCBC are the custodian trustee of the Common and enforce the Scheme of Regulation. It is hoped that BCBC will rectify this situation soon.

*Forces Fitness Activity Day:* Cllr. H. J David reported that he had attended this event at Cae Gof which was extremely well supported and enjoyed by over 60 young people. Forces Fitness provided a report which had been circulated to Members. It was agreed this was worthwhile and something that could be repeated should the opportunity arise.

*BCLC Community Café:* It was reported that the Café at BCLC may be reopening. Members welcomed this expansion of facilities in the village.

*Christmas Lighting:* The Clerk reported that he had been in touch with Ben Hodges at BCBC regarding an expansion of the current festive lighting scheme. We await information in due course.

### **12. Date and time of next meetings:**

Wednesday 8<sup>th</sup> October 2025 at 7.00 pm

Wednesday 5<sup>th</sup> November 2025 at 7.00 pm

David-Lloyd Jones, Clerk, September 2025.

Signed..... date.....

# Clerk's Report to Council 8<sup>th</sup> October 2025

## **Correspondence:**

Clerks & Councils Direct  
The Clerk

## **Bills for payment:**

Clerks Salary for September'25 (S.P. 26):	£686.75
HMRC:	£171.60
Transact Pensions:	£171.69
Mr. W. Evans: Cleaning Memorial Shelter (September'25):	£52.00

## **Financial Statements for the period ending 17<sup>th</sup> September 2025: (Appendix 1)**

## **Planning:**

### *Applications:*

[Planning Register](#) Ambleside, 36 John Street: Ground floor sun room extension to rear and first floor Juliet balcony to rear.

D L Jones, Clerk  
5<sup>th</sup> October 2025

## Cefn Cribwr Community Council

Cash Book Comparison Against Budget  
Period Ending 17th September 2025

	Budget 2025/26	Actual to Date 2025/26	
<b>Bank Statement Balances as at the 01/04/25</b>			
Community Account - 91482637	£ 9,981.02	£ 9,981.02	<i>Opening</i>
Business Manager Account - 1457411	£ 36,935.00	£ 36,935.00	<i>Balances</i>
	<b>£ 46,916.02</b>	<b>£ 46,916.02</b>	
<b>INCOME:</b>			
Precept	£ 42,000.00	£ -	
Other Income	£ 37,500.00	£ 55,619.12	
	<b>£ 79,500.00</b>	<b>£ 55,619.12</b>	
<b>EXPENDITURE:</b>			
Clerk	£ 8,137.29	£ 4,085.60	
HMRC	£ 2,034.32	£ 1,183.64	
Pension	£ 2,034.32	£ 973.44	
Footpaths	£ 2,600.00	£ 800.00	
Footpath Creation	£ 250.00	£ -	
Spring Bulbs	£ 1,750.00	£ -	
Memorial Shelter Cleaning	£ 700.00	£ 364.00	
War Memorial, Pentice & Bus Shelter Maintenance	£ 7,000.00	£ 600.00	
Hire of Chamber	£ 450.00	£ 408.00	
Print & Misc expenses (inc Rememberance)	£ 1,250.00	£ 76.47	
Web Site	£ 300.00	£ 191.87	
Postage	£ 50.00	£ -	
Telephone & BB	£ 575.00	£ -	
Statutory & Depreciation	£ 300.00	£ -	
Insurance	£ 1,150.00	£ 1,123.50	
Member's Allowance	£ 2,000.00	£ 150.00	
Civic Service	£ 350.00	£ -	
Subs OVW/SLCC/ALCC	£ 550.00	£ 294.00	
Travel	£ 100.00	£ -	
Poppy Wreaths	£ 2,000.00	£ 350.00	
Grant Aid	£ 3,500.00	£ 500.00	
Grant - Com Assoc	£ 3,000.00	£ -	
Play Scheme		£ -	
Audit Fees	£ 800.00	£ 194.80	
Legal Fees	£ 1,000.00	£ -	
Christmas Decorations	£ 4,500.00	£ 4,456.48	
Election Fees	£ -	£ -	
Summer Planting Scheme	£ 6,000.00	£ 1,572.71	
Community Project Match Funding	£ 60,000.00	£ 19,650.43	
Misc	£ 1,250.00	£ -	
Contingency	£ 2,000.00	£ -	
VAT		£ -	
	<b>£ 115,630.93</b>	<b>£ 36,974.94</b>	
<b>Cash at Bank</b>	<b>£ 10,785.09</b>	<b>£ 65,560.20</b>	<i>Cash book balance</i>
<b>Current liabilities</b>			
<b>Contingency: Surplus/(Deficit)</b>	<b>£ 10,785.09</b>	<b>£ 65,560.20</b>	

## CEFN CRIBWR SPORTS & SOCIAL CLUB

(Formerly – Cefn Cribwr Royal British Legion Club)

60a Colwyn House, Cefn Road, Cefn Cribwr, Bridgend, CF32 0AY  
Telephone 01656 746007 (Evenings only)

26<sup>th</sup> September 2025

Mr David-Lloyd Jones  
Clerk to the Council  
Cefn Cribwr Community Council  
47 Cefn Road

Dear Mr Jones,

### Application for Community Council Grant

Firstly may I confirm that we are an independent organisation and are not affiliated to any larger body, however we are register with the Financial Conducts Authority (FCA), and therefore do not required any permission from any higher authority to make this application.

I would like to take this opportunity to inform your members that, to my knowledge, the above club and its predecessor “Cefn Cribwr Royal British Legion Club” has never received any financial help from your authority or its predecessors.

Your help, should your members agree to give, will go a long way to making our club which has been a central institution of our village since 1951 (its formation) to become a far more accessible establishment for the disabled and elderly.

In anticipation, many thanks.

Yours sincerely,



Kevin Burnell  
Secretary  
For and on behalf of the  
Cefn Cribwr Sports and Social Club

# CEFN CRIBWR COMMUNITY COUNCIL

## COMMUNITY GRANT APPLICATION FORM

### 1. Contact details:

This section requires details of the person to whom all correspondence should be sent

<i>Title:</i> Mr	<i>First name:</i> Kevin	<i>Surname:</i> Burnell
<i>Address &amp; Postcode:</i> 6 Tai Thorn, Cefn Cribwr, Bridgend, CF32 0BD		
<i>Tel:</i> 01656 670399		
<i>Mobile:</i> 07767033208		
<i>Email:</i> kevincribwr@btinternet.com		

### 2. Organisation / community group details:

This section requires details of the organisation or community group you are applying of behalf of

*Name of organisation or community group:*  
Cefn Cribwr Sports and Social Club

*Address & Postcode (if different from above):*  
Colwyn House, 60 Cefn Road, Cefn Cribwr, CF32 0AY

*Tel (if different from above):* 01656 746007

*Email (if different from above):*

*If your application is successful to whom should the grant cheque be made payable:*  
Cefn Cribwr Sports & Social Club

### 3. The Project

Please provide a detailed description of the project you are applying for

*For what purpose do you require funding?*

As a community Social Club we provide both facilities and a home to: -

Cefn Cribwr Football Club (both Seniors and Youth).

Social activities within the club. -

Boxing Club

Young Farmers Club

Youth darts Academy

Cefn Cribwr Gardening Club

Social Functions for members and visitors.

*Much of our activities require access to our upstairs area by both disabled and elderly people, sadly at present we have no means of getting these people up to our facilities on the first floor. A stair lift would enable us to safely and comfortably get these people up stairs with the dignity disabled and elderly people deserve. Having then got them up stairs it would be very difficult and much undignified to have to ferry them up and down the stairs to get to the toilet. So included in our project is the conversion of an available room into a disabled toilet facility.*

*How do you know there is a need for this project?*

Over many years we have had to lift people upstairs manually, which as you can appreciate is extremely difficult and very undignified. So much so one of our committee members is an amputee himself, and he would tell you the problems he has had to face with using the first floor.

What benefit(s)/effect(s) will this project have on the local community?

Once again I would refer to the above and sum this question up with one word – DIGNITY. However it would make to first floor of the club accessible not only to disabled people but elderly individuals, many of whom are long members of our community.

Have you sought any other grant funding or undertaken any direct fundraising for this project? If yes please give details:

*I am looking at possible grant aid from the National Lottery – however early days yet.*

If you receive funding when will your project start:

*If you receive funding when will your project finish:*

This side of Christmas 2025 (hopefully)

Again hopefully this side of Christmas, but it will depend on the availability of the contractors involved.

#### 4. Financial details

Please provide a summary of the financial details of your project – see notes below

### Notes:

1. Please note that retrospective costs (ie costs for work already undertaken or equipment/work materials that have been purchased or ordered prior to a formal grant offer) are ineligible and should not be included.
2. Applicants must provide quotes/estimates that correspond with the details above.

If your application is not for the full amount of your project, please explain how the shortfall will be met?

At present we have secured £5000.00. I have enclosed our last financial statement (next one due in November) and copies of the above quotations.

## 5. Authorisation & declaration

This section requires the acknowledgement and signature of the main contact in section 1 and one other senior person within the organisation; Chairman, Vice Chairman, Treasurer, Secretary, etc.

I can confirm that, to the best of my knowledge and belief, all information provided on this application form are true and accurate.

I also confirm that I am authorised to sign this agreement and to act on behalf of the organisation making this application.

I further confirm that this application is made on the basis that if successful in full or part, the organisation will comply with the terms and conditions that follow.

I also authorise Cefn Cribwr Community Council to make enquiries, in order to process my grant application.

I acknowledge that the information I have provided, including supporting documentation, will be discussed in public

and will be available for inspection by the public, subject to the prevailing GDPR regulations.

**Applicant**

Signature:

*K G Burnell*

Position Club Secretary -

Date: 26<sup>th</sup> September 2025

**Other Senior Person**

Name: Paul Smalldon

Position: Club Chairman

Tel: 07523335034

Signature: *P. Smalldon*

Email:

Date: 26<sup>th</sup> September 2025

**6. Checklist**

You must tick every box that applies before submitting the application

I have answered all the questions.

I have signed the Authorisation & Declaration in section 5.

Another Senior Person has signed the Authorisation & Declaration in section 5.

I have enclosed quotes/estimates as detailed in section 4.

I have enclosed a signed copy of the latest audited accounts or endorsed financial statement.

I have enclosed a signed copy of the constitution of my organisation/community group.

**7. Submission**

Please submit your application to The Clerk

The Clerk to the Cefn Cribwr Community Council

David-Lloyd Jones,  
47 Cefn Road,  
Cefn Cribwr,  
Bridgend.  
CF320BA.

01656 741354

davidlloyd.jones@btinternet.com

[www.cefncribwr.org.uk](http://www.cefncribwr.org.uk)

You request a copy of our  
constitution which our cause is  
encapsulated into our club rules.  
It is a document of 81 pages  
which if you require I can give  
you a copy.  
Please let me know.

*KG*